

May 4, 1999

**VIA FAX AND MAIL**

Andrew Smith, CEO  
Vehicle Access Group  
Instant Auto  
333 Governor Blvd. West  
Orange, CA 92868

Re: \$42,620.88 due Abc, Inc. ("Abc") for printing services and merchandise

Dear Mr. Smith:

Your companies received from and promised to pay Abc for \$54,620.88 in printing services and merchandise. The balance of \$42,620.88 is presently owed by your companies on this account. You and your companies signed a promissory note and personal guaranty promising to pay \$41,059.28 in four payments as follows:

<u>Payment Amount</u>	<u>Due Date</u>
\$12,653.03	4/12/99
\$9,468.75	4/29/99
\$9,468.75	5/29/99
\$9,468.75	6/14/99

You failed to make the two above-referenced payments due on 4/12/99 and on 4/29/99. Lynn Jerguson of Abc has telephoned you repeatedly the last two weeks but you have failed to return her telephone calls.

This letter is written notice that this law office has been engaged by Abc to commence a lawsuit on this undisputed account forthwith seeking the full unpaid principal, interest, attorney fees and costs.

This letter is not the first of a series of payment requests. If Abc does not receive the two referenced past due payments or if you do not contact Lynn Jerguson

**Law Office of Mark P. Krones**

and negotiate a settlement arrangement acceptable to her by **5/11/99**, a lawsuit will be filed **immediately**. Govern yourself accordingly.

Sincerely,

Mark P. Krones

cc: Abc (via fax)